

# **New Student Orientation Checklist**

*for students entering SIU in the summer or fall semester*

- **Access the online system to reserve a New Student Orientation date**
  - After reserving your date, check your email regularly for a confirmation of date, program reminders, and other helpful information.
  
- **Claim your Network ID**
  - Your Network ID is your university-wide login information, which you will use to register for classes, access your Bursar account, and take care of other items. Your Network ID is “SIU” followed by your dawgtag number (siu85xxxxxxx).
  - Multi-Factor Authentication (MFA) is a two-step authentication process that increases security for your SIU credentials and accounts. To set up your MFA, follow these instructions. If you have any questions, please contact the Office of Information Technology.
  
- **Complete Pre-Orientation Modules via MyCourses, SIU’s Learning Management System**
  - The modules contain very important information to help you begin your Saluki journey and should be completed prior to your orientation date. They will be available to access mid-April.
  
- **Check SalukiNet to manage your class schedule, plan your finances, and check the “Must Do” list for important, time-sensitive items.**
  
- **Access your Math Placement Test through MyCourses**
  - The Math Placement Test is required for most incoming students. To complete the test, you must log on to MyCourses and select the “Math Placement” course on your MyCourses homepage. Click on “Content” to find the test and instructions. Transfer students who are required to take the test should email Dr. Thara Lowndes at [tlowndes@siu.edu](mailto:tlowndes@siu.edu) to receive access.
  - \*If you have transferred in credit for the prerequisite to the course you want to take at SIU with a grade of C or better or if you will be entering SIU with a transferable college course equivalent that satisfies the lowest level math requirement for your major, then you may not have to take the math placement exam. You can contact your advisor for further clarification. All incoming students with no transferable math credit must take the placement test.
  
- **Schedule Your Academic Advisement Appointment**
  - Contact your academic advisement office after March 28, 2022 to schedule an appointment for course registration. Students should meet with their advisor and register for courses prior to orientation.
  
- **Take the Foreign Language Placement Test**
  - Get credit for what you know and find the right class for you. Note that the foreign language test is not required.
  
- **Complete the Immunization Compliance Form**

All students are required to be in compliance with the immunization requirements. The form must be submitted to avoid any registration holds. It can be mailed, emailed or faxed to the Immunization Compliance office.
  
- **Review your Financial Aid Package on SalukiNet**

- You can access your award package by searching Financial Aid on SalukiNet. The Financial Aid Office is open from 8:00 a.m. – 4:30 p.m. Monday through Friday and can be reached at 618.453.4334 or via email at [fao@siu.edu](mailto:fao@siu.edu).
- **Sign up for the installment payment plan on SalukiNet**
  - The Bursar's Office offers an installment payment plan for a minimal fee per semester that divides your bill up into four payments per semester if enrolled by July 30th for the fall semester and December 30th for the spring semester. Enrollment becomes available 15 days prior to the deadline. You must re-enroll in the plan each semester. The Bursar's Office is open from 8:00 a.m. – 4:30 p.m. Monday through Friday and can be reached at 618.453.2221 or via email at [bursar@siu.edu](mailto:bursar@siu.edu).
- **Complete your Housing Contract**
  - A Housing Contract is required to reside on campus. The student housing policy can be found here. For questions, contact University Housing at [housing@siu.edu](mailto:housing@siu.edu) or 618/453-2301. Review University Housing's packing list and begin packing for your big move to SIU!
- **Check your SIU email address**
  - Your email address will automatically generate 24 hours after you register for classes. If you provided a recovery email address when claiming your Network ID, your SIU email address will be sent to the recovery email account. Your SIU email address can also be accessed by logging in with your Network ID (SIU85XXXXXXXX) and password at [netid.siu.edu](http://netid.siu.edu). Click the "My Profile" tab and look for the "SIU Email" field. **Once you register for classes, your SIU email address is the primary way SIU will contact you.** It's important to check it often for campus updates.
- **Submit an Official Copy of Your Final Transcripts**
  - To avoid any registration holds and for your financial aid to be disbursed, an official copy of your final transcript must be submitted once you are done taking classes at your current institution. High school transcripts should be sent to Undergraduate Admissions and college transcripts to Articulation and Evaluation.
- **Get Your Student ID**
  - View this video for more information on obtaining your student ID card.
- Register for Dawg Days New Student Retreat. It's a great way to meet people & connect to SIU!
- Access Degree Works through SalukiNet by searching Degree Works to monitor your degree progress.
- Check out the Saluki Family website for information on upcoming events and the Family of the Year contest held during Family Weekend.